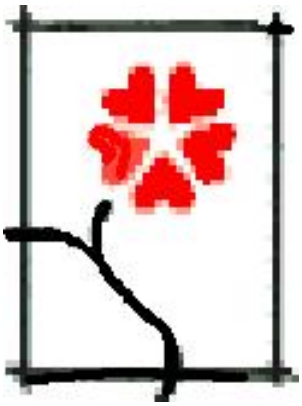
Prospectus

COLLEGE & SCHOOL OF NURSING - NARAYANA HOSPITAL



Address: Chunavati, Andul Road, Howrah- 711109

Ph.no: 033-71208422 / 9123834793

(Working hours: - 10 a.m –2 p.m except Saturdays, Sundays & Holidays.)

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1. Introduction:

College & School of Nursing-Narayana Hospital is being run by Asia Heart Foundation, a Trust, governed by **Dr. Devi Prasad Shetty**, eminent Cardiac Surgeon of our Country, who founded Narayana Health. It was established in 2020 and offers B. Sc Nursing Course with the objectives of promoting health, preventing illness, and caring for ill, disabled, and sick people by imparting proper education to make Clinical Nurse, Nursing Administrators & Nursing Educators who can shoulder more responsibilities & facilitate better health care services.

Our College of Nursing is affiliated by Indian Nursing Council (INC), West Bengal Nursing Council (WBNC) & West Bengal University of Health Sciences and duly approved by Govt of West Bengal.

We are having excellent Parent Hospitals, named **Narayana Multispeciality Hospital** and **Narayana Superspeciality Hospital** under the aegis of **Narayana Health** at Howrah. Narayana Health has 47 Healthcare facilities - 21 owned Hospitals in India, 6 Heart Centers,19 Primary Care Facilities and 1 Hospital at Cayman Islands with about 6000 Beds in India. We have 3 JCI & 7 NABH accredited hospitals.

Mission:

Our mission is to prepare high quality, competent nurses to meet the challenges in nursing profession both in community and hospital, based on our strong commitment to practice, education, research, innovation and collaboration.

2. List of Academic Programmes

Course	Examining Board	Duration	Seats
B.Sc Nursing	**West Bengal University of Health Sciences**	**4 years- 8 Semesters**	**60**

3. Admission Criteria

For B. Sc. Nursing

1. The minimum age is 17 years on 31st December of the year in which admission is sought.

2. Minimum Educational Qualification: Higher Secondary with Science including Biology

a. A candidate has to pass Physics, Chemistry, Biology (PCB) and English individually and must have obtained a minimum of 45% marks taken together in PCB at the qualifying examination (10+2).

b. Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government having science subjects and English only.

c. English is a compulsory subject in 10+2.

3. Candidate should be medically fit.

4. Candidate shall be admitted once in a year(Admission procedure once in a year).

5. All relevant Certificates are to be produced in Original with Self attested Xerox copies at the time of counseling/Admission.

4. Admission process

- B.Sc. Nursing-Through written competitive examination conducted by JENPAUH Qualified → Online Counseling → Admission to the allotted institution with requisite fees.

5. Fees structure Session :2026-2030

College & School of Nursing - Narayana Hospital (unit of Asia Heart Foundation)

Fees for the Curriculum offered for the session 2026- 2030

Course Name	Year	Course Fees (Per year On Admission)	Caution Money (One time on Admission)	Hostel fees per month
B.Sc Nursing	1st Year	Rs. 130000/-	Rs. 10000/-	Rs. 10,000/-
	2nd Year	Rs. 140000/-		
	3rd Year	Rs. 145000/-		
	4th Year	Rs. 150000/-		

* * Caution Money will be refundable after successful completion of course.

***Fooding & Transport fees are subject to revision and hostel residing is optional for B.Sc Nursing.**

- All boarders must abide the rules and regulations of the institution.
- In case of any damage caused by any student either in hostel or in Institution, damage Cost + penalty will be charged.
- **Payment of course fees must be paid by student at the beginning of each session(Yearly).**
- **Hostel fees & Transport fees must be paid by students quarterly or before 5th of Running Month.**
- **Other Expenses**- Student must pay separately for:

  - Expenses for Practical Field. (Outside the parent hospital)
  - Expenses for research work (outside the parent hospital)
  - Expenses for outer state experience.
  - Expenses for Educational tour.
  - Expenses for University/WBNC fees (examination, registration, dissertation etc.). Expenses for Uniform. Books and other co-curricular activities.

❖ **Mode of Payment:**

- The requisite fees can be paid by DD in favor of "**ASIA HEART FOUNDATION"** payable at **Kolkata** or can be transferred through RTGS\NEFT as per following details

Account Holder: Asia Heart Foundation

Account No: 20093598397

RTGS/IFSC : IDIB000R503
Bank Name: Indian Bank
Branch : R.N. Tagore International Institute
124, Mukundapur, Kolkata, West Bengal-700099

6. Fees Rules

- All Academic Fees must be paid in advance at the initiation of the new year class.
- No fees is refundable, once paid.
- Hostel Fees must be paid before 5th of Running Month.
- In case of failure of payment of requisite fees by the prescribed date, late fees @10% per month on the due amount is to be paid.

NOTE: In case of extension of course due to supplementary examination the requisite course & hostel fees must be borne by the candidate and must be paid in advance.

7. Cancellation of admission

The Institute shall have the right to cancel admission and / or studentship of any student during the session if she is found guilty of any of the following charges:

1. Suppression of information.

2. Producing false documentation.

3. Medically unfit.

4. Discrepancy of the marks in mark sheet after verification by the concerned Board

5. Violation of any Rules & regulations of the College/Council/Govt.

08. Rules & Regulation

- **GENERAL**

1. All students are required to be punctual and are not allowed to skip classes without genuine reason and without prior permission from the Class Teacher and Principal.
2. Students must be in recommended uniform in the clinics, community and in the classroom.
3. No visitors, mobile phones are allowed during class as well as during duty hours
4. Each student is responsible to pay all the examination fees and fees for special clinical exposure as per curriculum.
5. B.Sc Nursing students must have their own Bank Account Number along with Debit Card for the Online Student Registration under West Bengal University of Health Sciences.
6. Be punctual in submitting your assignments to the respective teachers.

- **HOSTEL**

1. Students are not allowed to keep any valuables like jewellery in the hostel. Students are solely responsible for their personal belongings.
2. Hostel articles must be returned at the time of leaving the hostel. Clearance will be given only after that.
3. Rooms and beds shall be allocated by the Hostel-In-charge and no personal preference will be entertained.
4. Overall cleanliness of the room is to be maintained by the students residing in the hostel.
5. Pasting Stickers & writing on the walls and furniture are not allowed. As and when it is found the caution money will be deducted for repairing the walls and furniture.
6. No furniture to be moved from the room.
7. Students are not permitted to use any electrical appliance other than light & fan, which are provided from the hostel .
8. **Use of Candle / Agarbati /Incense Stick or any other source of fire** is strictly prohibited.
9. Fans, lights & Chargers to be switched off before leaving the rooms.
10. No visitors are allowed in student's rooms, except on Medical Emergency.
11. **Visiting hours: -** Visitors are allowed to meet their wards only on Sunday & holidays from 10 am to 5 pm.
12. Students can go out from Hostel only on Sundays & Holidays from 9 AM to 5 PM after proper documentation & permission from he Authority.
13. Students are allowed to take out passes & 2 night passes in each month. Out Pass only on Sundays and for night pass, after finishing the classes on Saturday with prior information.

14. **Student must inform & maintain the meal off register for not taking hostel meal on the day of day off.**
15. Disciplinary action will be taken in case any student leaves the hostel without proper documentation.
16. No students are allowed to come out from their room in indecent dress.
17. Smoking, alcohol, Gutka, other substances are strictly prohibited.
18. Strict action will be taken against the students if rules are violated.
19. Students are NOT allowed to remain absent from attending College Classes. Serious Disciplinary action will be taken against the student found absent from the School & hostel without any information.

- **SICKNESS RULES**

1. If any student falling sick at hostel, sickness must be reported and recorded to the warden by the sick student/roommate.
2. No students are allowed to stay at room without reporting sickness to the Warden.
3. Warden will seek medical assistance, if required.
4. Self-medication is strictly prohibited.
5. In case of any major illness/hospitalization, information will be sent & guardian must attend as soon as possible.
6. If any student falling sick in the college, clinical field, sickness must be reported to the respective teacher.
7. If any student falling sick at home, sickness must be reported to the concerned teacher and field. She should produce treatment card/ prescription and guardian letter, when she will join the college.
8. Absenteeism due to sickness for 3 or more days need to produce medical fit certificate to resume normal duty.
9. Any serious Medical Issues of any student must be shared with the Authority.

- **LEAVE & ABSENTISM RULES**

1. Students must adhere to the leave provided by institution.
2. Any special leave may be granted as a Special case by the Competent Authority but the student must make good the duty hours.
3. Students are not allowed to do unauthorized absenteeism.
4. In case of unauthorized leave or absenteeism, the students must report to the Principal, coordinator and warden (in case of hostel living) before resuming daily activities.
5. After absenteeism, no students are allowed to do daily activities without reporting to the coordinator or concern authority.

- **LIBRARY RULES**

1. Students of B.Sc.(N) will issue two books per 7 days. If the student failed to return within the stipulated time, late fine Rs.10/- per day will be charged.
2. Books cannot be taken out of the library without proper issuance
3. Any tempering of the books must be notified to the librarian immediately at the time of issue of the books.
4. For any damage found at the time of returning of an issued document, the borrower has to pay a cost for the repair of the same.
5. In case of loss of books by any student they have to replace the same book of latest edition.

09. Information to the guardians

1. Guardians are not allowed to make any phone calls/meeting with their wards during class and clinical duty.
2. In case of any emergency, guardian need to contact the coordinator.
3. If any guardians want to meet the principal, seek appointment through your ward.
4. Without prior appointment, no guardian will be allowed to meet with Principal except emergency.
5. Guardian must attend the schedule of Parent Teacher meeting.

10. Anti-ragging Policy

RAGGING IS STRICTLY PROHIBITED

1. We have anti-ragging policy based on UGC & INC guidelines to address the ragging issues immediately through the following committee
   - Anti ragging committee (Consisting of Head of the institutions, representative of civil & police administration, NGOs involved in youth activities, representatives of faculty members, representatives of parents, representatives of students, non teaching staff and chaired by Head of the institution)
     Quorum shall be formed with the attendance of majority of the members.
   - Monitoring cell (upper level & lower level) comprising of 10 students and 2 teachers.
   - Anti ragging Squad comprising of 10 members. Committee comprising of representatives of faculty members, warden, office staff and coordinated by a teacher selected by principal.
2. If any student experiences any ragging issue, first report of the incident shall be done by the student to the Monitoring Cell at lower level followed by upper level.
3. Every student who takes admission to this institution has to give undertaking in the form of affidavit for making ragging-free campus.
4. Frequent / Periodical supervision & raid in hostel & class room shall be done by the above Committees.

NATIONAL ANTIRAGGING HELPLINE : 1800-1805522 (TOLL FREE)

RAGGING IS A CRIME



STOP RAGGING.....REWARD IS JAIL

Punishment:

--Suspension from attending classes & Academic privileges
--Debarring from appearing in any test/examination or other evaluation process
--Cancellation of admission
--Collective punishment
--Suspension/expulsion from the hostel
-- Fine of Rs.25,000/- to 1lakh.

11. Grievance Redressal Policy

- We have Grievance Redressal Mechanism based on UGC guidelines to address any grievance of students on immediate basis. We always believe in one-to-one contact with all students and ensure utmost safety andsecurity whatsoever.

- If any student needs any of the grievance to be redressed, the respective student must immediately report to the Students' Grievances Redressal Committee either through the dedicated Portal or get in touch with the Committee.

Annexure I

UNDERTAKING BY THE CANDIDATE / STUDENT

1. I,_____daughter of Mr._____have carefully read and fully understood the law prohibiting ragging and the direction of the Hon'ble Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the Indian Nursing Council Regulation on Curbing the Menace of Ragging in Nursing Colleges,2016, and have carefully gone through it.

3. I hereby undertake that

I will not indulge in any behaviour or act that may come under the definition of ragging, I will not participate in or abet or propagate ragging in any form.

I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the Indian Nursing Council Regulation mentioned above and for as per the law in force.

5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this- …….. day of ……..month of ……year……

Name:

Address:

Signature

Annexure II

UNDERTAKING BY THE PARENT / GUARDIAN

1. I,_____Father of_____have carefully read and fully understood the law prohibiting ragging and the direction of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the Indian Nursing Council Regulation on Curbing the Menace of Ragging in nursing colleges 2016.

2. I assure you that my son/daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the Indian Nursing Council Regulation mentioned above and/or as per the law in force.

Signed this- …….. day of ……..month of ……year……

Name-

Address

Signature